

STREET ADDRESSING ORDINANCE OF THE TOWN OF NEWPORT

Section 1. Purpose

The purpose of this ordinance is to enhance the easy and rapid location of properties for the delivery of public safety and emergency services, postal delivery and business delivery.

Section 2. Authority

This ordinance is adopted pursuant to and consistent with the Municipal Home Rule Powers as provided for in Article VIII, Part 2, Section I of the Constitution of the State of Maine and Title 30-A MRSA Section 3001.

Section 3. Administration

Upon adoption of this ordinance, the Code Enforcement Officer (herein CEO) shall submit to the Selectboard a list of names for all existing Roads or Streets. The Selectboard shall meet and decide whether to accept or modify the list of names presented by the Code Enforcement Officer no later than March 30, 1996. After March 30, 1996 the Code Enforcement Office shall be responsible for assigning Road names and numbers to all properties on existing and proposed roads not otherwise named by the Selectboard and the CEO shall maintain the following records in administering this Ordinance:

- a. A Newport map for official use showing road names and numbers.
- b. An alphabetical list of all property owners as identified by current assessment records, by last name, showing the assigned numbers.
- c. An alphabetical list of all roads with property owners listed in order of their assigned numbers.

Section 3.1—For purposes of this Ordinance, the terms Roads and Streets have the same meaning and Roads and Streets shall be defined as any town way, public or private way including driveways, alleys, boulevards, lanes, fire lanes, avenues, highways and other rights-of-way.

Section 4. Naming System

All roads in Newport that serve two or more addresses shall be named whether ownership is public or private. A road name assigned by the CEO shall not constitute or imply acceptance of the road as a public way. The following criteria shall govern the naming system.

- a. Similar names—no two roads shall be given the same or similar-sounding (e.g. Beech or Peach, Pine Road and Pine Lane) names.
- b. Each road shall have the same name throughout its entire length.

Section 5. Numbering System

Numbers shall be assigned every fifty (50) feet along both sides of the road, with even numbers appearing on the left side of the road and odd numbers appearing on the right side of the road, determined by the number origin. The following criteria shall govern the numbering system.

- a. All number origins shall begin from the designated center of Newport or that end of the road closest to the designated center. For dead end roads, numbering shall originate at the intersection of the adjacent road and terminate at the dead end.
- b. The number assigned to each structure shall be that of the numbered interval falling closest to the front door or driveway of said structure.
- c. Every structure with more than one principal use or occupancy (i.e. duplexes will have two separate numbers, apartments will have one road number with an apartment number, such as 235 Maple St., Apt. 2.)

Section 6. Compliance

All owners of structures shall, on or before the effective date of this ordinance, display and maintain in a conspicuous place on said structure the assigned numbers in the following manner:

- a. Number on the Structure or Residence. Where the residence or structure is within fifty (50) feet of the edge of the road right-of-way, the assigned number shall be displayed on the front of the residence or structure in the vicinity of the front door or entry.
- b. Number at the Street Line. Where the residence or structure is over fifty (50) feet from the edge of the road right-of-way, the assigned number shall be displayed on a post, fence, wall, the mailbox, or on some structure at the property line adjacent to the walk or access drive to the residence or structure.
- c. Size and Color of Number. Numbers shall be displayed in a color and size approved for us by the CEO and shall be located as to be visible from the road. (4" numbers)
- d. All owners of structures shall remove any different number that might be mistaken for or confused with, the number assigned in conformance with this ordinance.

Section 7. New Developments and Subdivisions

All new developments and subdivisions shall be named and numbered in accordance with the provisions of this ordinance and as follows:

- a. New Developments. When any residence or other structure is constructed or developed, it shall be the duty of the new owner to obtain an assigned number from the CEO. This shall be done at the time of the issuance of the building permit.
- b. New Subdivisions. Any prospective subdivider shall show proposed road names and a lot numbering system that has been approved by the Code Enforcement Officer on the Preliminary and Final Plan submissions to the Planning Board.

Approval by the Planning Board shall constitute the assignment of road names and numbers to the lots in the subdivision. On the final plan showing proposed roads, the applicant shall mark on the plan, lines, or dots, in the center of the streets every fifty (50) feet so as to aid in assignment of numbers to structures subsequently constructed.

Section 8. Effective Date

This ordinance shall become effective as of November 8, 1995.

It shall be the duty of the Code Enforcement Office to notify by mail each owner and the Post office of the new address within thirty days. It shall be the duty of each property owner to comply with this ordinance within thirty (30) days of notification. On new structures, numbering will be installed prior to final inspection, if required by local ordinance or when the structure is first used or occupied whichever comes first.

Section 9. Penalty

- a. Whoever violates any provision of this Ordinance shall be fined not less than \$10.00 nor more than \$100.00 to be recovered, on complaint, to the use of the Town of Newport. Each day's violation shall constitute a separate offense.
- b. If the Town is the prevailing party in any action brought to enforce this ordinance, the Town must be awarded reasonable attorney's fees, expert witness fees, and costs, unless the court finds that special circumstances make the award of these fees and costs unjust.

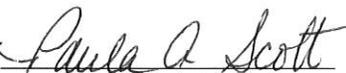
Section 10. Severability

If any section, phrase, sentence or portion of this Article is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Signed:
10/18/95

“Attest, a true copy of an ordinance entitled Street Addressing Ordinance of the Town of Newport, as certified by the municipal officers of the Town of Newport, Maine and adopted by the Town meeting on the 7th day of November 1995.”

Date: 08/31/2012

Signature: 
Municipal Clerk